 

“**Working Together, Playing Together, Serving God and Serving Others”**

***“…encourage one another and build one another up…”***

**1 Thessalonians 5:11.**

**MINUTES OF A MEETING OF THE PARENT COUNCIL OF DAVENHAM CHURCH OF ENGLAND PRIMARY SCHOOL held on Wednesday 27th April 2022**

1. **APOLOGIES:**

Karen Entwistle, Emilie Mercer, Victoria Jolley and Rebecca Lewis

1. **ATTENDEES**

Mrs Hyslop, Kerry Parry (Chair), Vikki Hind, Michelle Speers, Emma Langford, Naiomi Smith and Francesca Ogden

1. **MINUTES OF THE LAST MEETING**

Minutes of the last meeting held 8th March 2022 confirmed as a correct record.

1. **MINUTES OF THIS MEETING**

Ongoing items are noted in red, green items are now closed and red items are transferred to ongoing actions from previous meetings.

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| **Agenda No.** | **Action** | **Responsibility** |
| 1. **PE hoody** | After discussion, it was decided that PE kit will remain the same. | *JH* |
| 1. **Reception uniform** | Reception uniform to remain the same for practical reasons. | *JH* |
| 1. **Book bags** | It was confirmed that bookbags will continue to be used by pupils in EYFS through to Year Five and school rucksacks for Year Six. | *JH* |
| 1. **Pop up pool feedback** | Very positive feedback from parents and children. | *JH* |
| 1. **Year 6 sports day** | Thursday 12th May – Year Six  Friday 13th May (a.m.) - Reception, Year One and Year Two  Friday 13th May (p.m.) - Year Three, Year Four and Year Five | *JH* |
| 1. **Email comms for years 5 & 6** | Homework, messages and reminders sent via Google Classroom or emails from class teachers. | *JH* |
| 1. **Dogs on playground** | Reminder to be sent out in newsletter. | *JH* |
| 1. **New starter process** | “Welcome Pack” to be created for in year transfers – one for Key Stage One and one for Key Stage Two. | *JH* |
| 1. **Diversity of menu choice** | School meals are selected from the Edsential menu – all meals are nutritionally balanced and popular choices with the children. Parents are able to see which meals their children are choosing on Parentpay. | *JH* |
| 1. **STEM feedback/plans** | STEM week is held once a year but STEM activities run through the curriculum throughout the year. | *JJ* |
| 1. **Art club** | Parents need to contact the external provider directly. | *External Providers* |
| 1. **Sex Ed** | Programme of Study is on the website. | *JH* |
| 1. **Morning activities feedback** | Very positive feedback about morning activities. Different zones working well. | *JH* |
| 1. **Lunch reminder** | Reminders will be given where necessary.  Packed lunches can eat outside in Summer Term. | *JH* |
| 1. **Inter school sports feedback / plans** | Golden Mile was a huge success.  Inter school cricket has been organised.  Further events will be organised depending on staffing. | *JH* |
| 1. **Trikidz** | School will find out further information about Trikidz. | *JH* |
| 1. **Year 5 school trip update** | School trip is being organised by Mrs Nixon. Details to follow. | *JH* |
| 1. **Younger children pool – fundraising idea for FODS** | This will not be possible as the pool has been organised so that all children can achieve the National Curriculum swimming levels by the end of Year Six so Year Five and Six have priority. | *JH* |
| 1. **Class FODS fundraising** | These events will be organised from Autumn 2022. | *JH/FO* |
| 1. **Books** | Reminder to be sent out for any school books that might need to be returned.  Possibly put reminders about days when class readers are changed on Google Classroom. | *JH* |
| **AOB** | Very positive feedback about staff and events which have been organised. |  |

1. **REVIEW OF ACTIONS FROM ANY PREVIOUS MEETINGS**

None.

1. **NEXT MEETING**

The next meeting is scheduled for Tuesday 14th June 2022.